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First Quarterly Meeting of State/CIA Senior
Administrative Personnel

John F. Blake   DDA 76-3463
DD/Administration
Room 7D-24, Headquarters   5454   14 July 1976

DDCI
Room 7D-60   Hank:

The attached memorandum
describes a new approach to
meeting, and hopefully
solving, some of our long-
time administrative problems
with the Department of State.
You will also note in the
attached memorandum a new
relationship described between
this Directorate and the
███████████████████████████
so that we may bring more
power to bear on this issue
and hopefully impact on and
more expeditiously arrive at
some decisions.

STATINTL

/s/ John F. Blake

John F. Blake

Att

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DDA 76-3463

14 July 1976

MEMORANDUM FOR THE RECORD

FROM   :   John F. Blake
             Deputy Director for Administration

SUBJECT: First Quarterly Meeting of State/CIA Senior
            Administrative Personnel

1. At the suggestion of John Thomas, the Departmental
Assistant Secretary for Administration, the first quarterly
meeting of senior administrative counterparts of State and
CIA took place on Thursday, 8 July. The meeting was opened
by Larry Eagleburger, the Deputy Undersecretary of State
for Management. He spoke the usual gracious words and after
several minutes departed.

2. For the first meeting of its type I was rather
satisfied with its results. It is too early to tell what
ultimate good this forum may produce. The number of people
involved, and the number of functions represented, do
present a challenge. It may well be, after another two
meetings, that some organizational schematics may be
determined so that we would eventuate with a series of sub-
groups that would meet on a functional and/or geographical
basis between the quarterly meetings of the entire group.
It was determined that the next session will be held in the
Agency. Because of the size of the group, and the lack of
a suitable, standard conference facility in the Agency to
allow all to sit at the same table, I will have a temporary
conference facility established in Room 1A-07 of the Head-
quarters Building.

3. Attendees at the group were:

DEPARTMENT OF STATE

John M. Thomas	Asst. Secretary for Administration
Willis E. Naeher	Communications
Victor H. Dikeos	Security
Orlan C. Ralston	Foreign Buildings Operations
Daniel L. Williamson	Budget & Finance
John S. Connally, Jr.	Exec. Director NEA
Joan Clark	Exec. Director EUR
Gregory Kryza	Exec. Director AF
Ralph Scarcutt	Exec. Director EA
Sanford Mentor	Exec. Director IO
Karl Ackerman	Exec. Director ARA

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CENTRAL INTELLIGENCE AGENCY

John F. Blake   Deputy Director for Administration
Thomas B. Yale   Director of Finance
                                       Director of Communications
Robert W. Gambino   Director of Security
                                       Chief of Support, Africa Division
                                       Chief of Support, LA Division
                                       Chief of Support, Near East Division
                                       Chief of Support, East Asia Division
                                       Chief of Support, ~~Soviet-East~~
                                         European Division
                                       Special Support Assistant, DDA

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4. We had previously suggested in correspondence to John Thomas three general agenda items and they were the ones discussed:

    a. A brief description of both agencies' administrative systems

    b. Development in the field of counter-terrorism

    c. Any new concepts in overseas management

5. The following does not purport to be "minutes of the meeting" but identifies points brought up by various individuals which appeared to be of some import. John Thomas mentioned the somewhat recent establishment of the "Priorities Policy Group" within the Department, a mechanism that would allow issues with resource-related implications to come under a senior group for resolution. I was struck with the similarity of the mission of this element and the mission, as I understand it after several discussions with Hank Knoche, that he has in mind for the new Executive Advisory Group. It could be in the future that mutual issues decided upon by this administrative working group could eventually go to these senior bodies in both agencies.for the adoption of either a mutual position or the identification of points of divergence.

6. The major topic was counterterrorism and, specifically, the need for State and CIA to adopt more common policies and standards to approach this matter. State has been under some pressure from the Senate Foreign Relations Committee to come forward and explain their program. They are also on the defensive with the Congress concerning the murder of the U.S. Ambassador and the Economic Counsellor in Beirut. After all the grandiose policy statements were made concerning the program some of the hard facts that emerged were as follows:
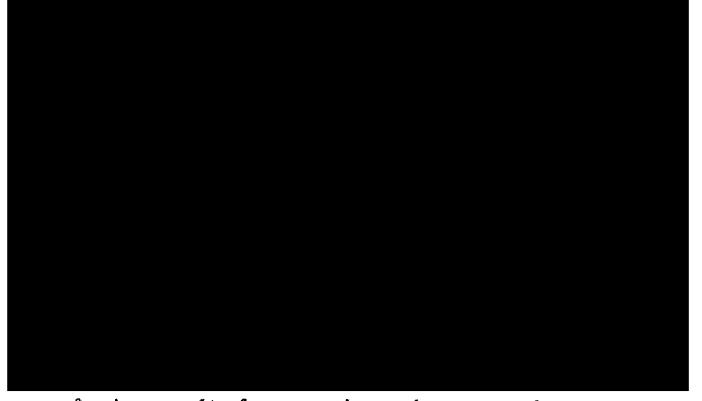
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a. Local guards, for a variety of reasons, are
not the answer to affording physical security
protection to U.S. officials abroad. One of
the problems of hiring guards is the expense
involved. State has now developed the policy
that when embassies wish to hire guards, they
have to do it within the constraints of the
total personnel monies alloted to the embassy

b. The problem of identifying the potential of
terrorism in any area leading to a determina-
tion that the furnishing of physical security
safeguards will be done at government expense
is far from solved. After a bit of pushing,
Thomas did admit that their policy is "ad hoc
based on the local situation at any given time."

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8. As a result of conversations and agreements between
and myself, this Directorate is establishing a
small task force to identify ways and means to implement some
of the recommendations that have come out of the State/Agency

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senior group studying ███████████████ Support Chiefs in the Area Divisions will play a significant role in this matter. I have put Mike Malanick in charge of this task force. A copy of this memorandum has been forwarded to him so that the group may also take under its cognizance the physical security matters pertaining to counterterrorism.

/s/ John F. Blake

John F. Blake

cc: · DDCI
    · ER
    · D/OF
    · D/OC
    · D/OS
    · C/Support/AF
    · C/Support/LA
    · C/Support/NE
    · C/Support/EA
    · C/Support/EUR
    · SSA-DDA

    · C/CCS

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    · 1 - JFB Chrono

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